

## Dynamic Purchasing System (DPS) for Professional Consultancy Services (56 Lots)

We would like to invite you to join our Dynamic Purchasing System (DPS) which will provide a database of approved providers considered capable of carrying out professional consultancy services to a satisfactory standard. The Council and its partners may undertake a wide range of property, asset and engineering related feasibilities, viabilities, assessments, maintenance, alterations, refurbishment and new build developments throughout many sectors such as residential, education, commercial, industrial, highways and leisure and as such may require consultancy services to support this. The objective is to source a greater range of provision; a wider choice of providers (including small and medium enterprises) in a quicker and more efficient way.

The DPS is a two-stage process:

### Stage 1

In the initial setup stage, all providers who meet the selection criteria and are not excluded will be admitted to the DPS. There is no limit on the number of providers that may join the DPS for each Lot and new providers can apply to join the DPS at any point during its lifetime.

### Register Your Organisation with In-Tend (you only need to do this step once)

- <https://in-tendhost.co.uk/telford>
- Click on the Register tab and complete the fields in Company Details tab.
- Move to the Business Classifications tab. You need to specify the kind of work you're interested in doing for the Council.
- Type in code "71530000-2" for our Professional Consultancy Services DPS, click search, then click on the "+" next to the code.
- On the Company Categories tab, you can tick as many of the options shown as required.
- Click Register My Company.



In order to join the DPS for Professional Consultancy Services please complete the application process via In-Tend. The documents are available on the In-Tend website and you must register on this site to be able to respond. To ensure you receive and always have full access to the documentation from In-Tend, you may find it beneficial to register using a shared mailbox. You may submit a questionnaire response at any time during the validity of the DPS (April 2027) and may re-submit at any time e.g. for additional Lots or to update information.

### Express an Interest in a DPS (you only need to do this step once)

- Log into In-Tend at <https://in-tendhost.co.uk/telford>
- Select the Tenders tab and click Current.
- Scroll or search to locate the Professional Consultancy Services Dynamic Purchasing System (DPS).
- Select View Details.
- Select Stage 1 Selection Questionnaire
- Select Express Interest.

### Apply to Join our Professional Consultancy Services DPS

- Select Opt In (if requested)
- Complete the questionnaire
- Upload the requested supporting documentation (if applicable)
- Submit your return

Lot	Description
1	Quantity Surveyor Buildings



2	Quantity Surveyor Civils
3	Architectural Services
4	Project Management Building
5	Project Management Civils
6	Building Services Engineers/ MEP Design Services
7	Clerk of Works (Building)
8	Clerk of Works (Mechanical & Electrical)
9	Planning Consultant
10	Civil and Structural Engineering
11	Ecology Services
12	Landscape Architects
13	Fire Safety/ Engineering
14	Building Surveyor
15	Condition Surveys
16	Archaeology Services
17	Party Wall Surveyor
18	Ground Based Scanning & Reality Capture
19	Drone Services
20	Flood Risk Assessments
21	Geotechnical Desk Studies / Geotechnical Ground Investigations

22	Topographical Surveys/ Utilities
23	Coal Mining Risk Assessments
24	Contaminated Land Assessment (Tiers 1 & 2)
25	Land Stability Assessments
26	Transport Assessments / Statements
27	Foul Sewer & Utilities Surveys
28	CDM / Principal Designer Services
29	Highway Design/ Engineering/ Modelling
30	Highways Consultancy
31	Building Control
32	Conservation Services
33	Street Lighting Design
34	Highways Testing
35	Lifecycle Planning and Deterioration Modelling (Civils)
36	Traffic Signal Design
37	Noise Assessments
38	Air Quality Assessments
39	Landscape Visual Impact Assessments
40	Arboricultural Surveys and Impact Assessments
41	Lighting Assessments

42	Measured Building Surveys
43	SAP/SBEM/Energy Consultants
44	Air Tests
45	Part P Electrical Checking
46	HETAS/Oftec
47	Specialist Sports Pitch Design/Soil Analysis Consultants
48	Valuation Advice & Asset Valuations
49	Site Marketing
50	Site Development and Investment Advice
51	Commercial Property Management
52	Specialist Housing Advice
53	Disposal and Acquisition of Land and Property
54	Specialist Energy Solutions
55	Market Demand Advice
56	Ancillary Services (incl. Multidisciplinary Team)

## Stage 2

Individual contracts are awarded during the second stage. In this stage all providers admitted to the DPS for the Lot required can bid for a specific contract.

### Criteria

Audited accounts available	Employer Insurance £5m	Professional Indemnity Insurance £1m	Public Insurance £1m	Contract examples provided
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Telford & Wrekin  
COUNCIL

